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SAN DIEGO STATE COLLEGE
B U L L E T I N

THE MASTER'S DEGREE

JANUARY, 1955
SAN DIEGO 15, CALIFORNIA



THE MASTER'S DEGREE AT SAN DIEGO STATE COLLEGE

PURPOSE OF THE DEGREE

The master of arts degree is offered at San Diego State College for teaching, counseling, supervisory and administrative service in public schools, and for teaching and supervisory service in other institutions. Students receiving the degree must (1) hold a valid regular day school service California credential other than an emergency or provisional credential; or (2) be a foreign citizen preparing to teach in foreign countries; or (3) be a licensed teacher from another state and have one year of teaching experience; or (4) be an approved applicant preparing to teach or supervise in institutions not requiring teaching credentials.

ADMISSION TO THE COLLEGE

Admission to the college for graduate study may be granted to applicants who have regularly applied and have filed official transcripts at the Office of Admissions as evidence of their possession of a bachelor's degree from an accredited institution. (Two transcripts must be filed by students who expect to become master's degree candidates.) *Graduate Special Status* is granted to those who are provisionally admitted to graduate study. It is given (1) to a student who has not completed all admission procedures required for graduate status and (2) to a student whose bachelor's degree was earned at a non-accredited college. A student from a non-accredited college will be eligible for graduate status when he has earned a grade point average of 1.5 on 12 or more units of approved upper division work at this college and has cleared all undergraduate deficiencies.

ADMISSION TO GRADUATE COURSES

Admission to graduate courses requires *graduate status* and the meeting of specific prerequisites. A graduate student who may be permitted to enter a graduate course pending *full graduate status* will be given only upper division credit if *graduate status* is not achieved by the end of the term in which the course is given.

ADMISSION TO CANDIDACY

A candidate for the master's degree must apply for admission to candidacy at the Graduate Office. The application should be filed, if not filed previously, during the first four weeks of the fall or spring semester and during the first week of the summer term. Admission cannot be completed, however, until the student has earned 12 units as a graduate student at San Diego State College, or 6 units if his undergraduate grade point average at San Diego State College was 1.5 or better.

To be eligible for admission to candidacy, each student must

1. Earn and maintain a grade point average of 2.0 in his graduate work.
2. Satisfactorily complete the following:
 - a. Scholastic aptitude test for graduates;
 - b. Scholastic achievement test;
 - c. Such departmental tests as may be required.
3. File with the Graduate Office a complete program of study which has been approved by the assigned graduate adviser.
4. Receive approval of candidate's major department.

CREDIT BY TRANSFER

A maximum of six units of graduate work may be transferred from an accredited institution when approved at the Graduate Office and by the major department.

UNITS REQUIRED

A minimum of 30 units of approved graduate work is required beyond the bachelor's degree. Ten of these units must be earned in courses numbered 200-299. Students working concurrently toward a graduate credential likely will find it necessary to complete more than 30 units to secure both the degree and the credential.

TIME LIMIT

Thirty units must be completed within the seven-year period immediately preceding the date when all of the requirements for the degree are completed. For justifiable reasons, the college may extend this period. *Twelve units of work must be earned after admission to candidacy.*

RESIDENCE

Twenty-four units in residence are required. Courses taken prior to the Summer Session of 1946 at San Diego State College may *not* be used as graduate work. Extension and correspondence courses are not applicable to the degree.

SCHOLASTIC AVERAGE

A candidate must earn and maintain a grade point average of 2.0 (B) in his graduate work. Only grades of A, B, and C are acceptable toward the master's degree. (Marking system: Grade of A, 3 grade points; B, 2 grade points; C, 1 grade point; D, 0 grade points.)

TEACHING CREDENTIAL

To receive the degree, a student must (1) complete the requirements for an approved California teaching credential, or hold one, such as the general elementary, general secondary, junior high, special secondary, and school psychometrist credentials; or (2) be a foreign citizen preparing to teach in a foreign country; or (3) be a licensed teacher in another state, with one year of experience; or (4) be preparing to teach or supervise in an institution which does not require a credential, provided the work be taken in a curriculum offered by this college. The degree is not offered to students preparing to teach in colleges or universities.

THE DEGREE PROGRAM

The candidate's degree program as approved by the Graduate Council must be satisfactorily completed. As indicated above, this program should be filed in the Graduate Office early in the first term of attendance at this college.

MAJORS OFFERED FOR THE DEGREE

Majors are offered in four general areas as follows:

Teaching Majors:

Art, business education, chemistry, English, foreign language (Romance Language, French and Spanish), health and physical education, history, life science (botany and zoology), mathematics, music, physics, social science, and speech arts.

Education:

Audio-visual education, elementary education, secondary education, elementary administration, secondary administration, elementary supervision, secondary supervision, pupil personnel services, and special education.

Psychological Service:

Psychology and educational psychology.

Personnel Supervision and Training:

For instructional and supervisory service in business, government and industry.

GRADUATE ADVISERS

Advisers are available for each major. A student should call at the Graduate Office for the assignment of an adviser.

COUNSELING FOR A CREDENTIAL

Students who are preparing for school service and need to qualify for a teaching credential should seek the counsel of a regular credential adviser. Application for admission to teacher education should be made in the Office of the Coordinator of Elementary or Secondary Education. Evaluations for credentials are made in the Evaluations Office.

REQUIRED COURSES

Courses for an individual are specifically selected with the approval of the departmental adviser to provide a well-rounded program. All candidates who are taking the degree with school service credentials must complete two units in Education 290, Procedures of Investigation and Report, and one additional unit in a course in bibliography (290) in the major department. Candidates preparing to teach or supervise in institutions that do not require a credential will substitute an approved course equivalent to Procedures of Investigation and Report. The minimum requirement for a concentration in a major field shall be (1) eight units of courses numbered 200-299, which may include credit for a project or thesis and one unit in bibliography, and (2) six additional units in the major or in an approved related field, selected from upper division or graduate courses. Candidates who are preparing to teach or supervise in institutions which do not require a teaching credential must take 12 units in education courses. A minimum of 10 units in courses 200-299 is required.

COURSE DESCRIPTIONS

Students who desire to read the course descriptions in the various departments are referred to the regular College Bulletin.

GRADUATE CREDIT

Courses numbered 200-299 are strictly graduate courses and are open only to graduate students. Courses numbered 100-199 may be used for graduate credit when approved as a part of the master's degree program or when submitted to the Bureau of Credentials, State Department of Education, for graduate credentials. The acceptance of 100-199 courses by other colleges or by a teacher's local school board for salary schedule purposes as graduate credit is entirely optional with the college or school system concerned. Graduate status must be established as a prerequisite to graduate credit.

PROJECT OR THESIS

Optional Plans: Plan A and Plan B. Students electing Plan A will be required to write a project or thesis. Three units of credit are granted for the project or thesis upon its acceptance by the committee. Plan A is available to all majors in which the degree is offered. Plan B is available in the Departments of Business Education, Education, and Foreign Language. Under Plan B a project or thesis is not required, but the candidate must pass a comprehensive examination. In foreign language a candidate must complete eight units in foreign language courses numbered 200-298. Candidates in education, upon passing the comprehensive examination, will become eligible to take Educ. 295A-B, a writing seminar required in their major concentration. Candidates choosing Plan B should secure dates of comprehensive examinations from their respective departments.

MAXIMUM STUDY LOAD

A maximum study load for a summer session shall be one unit per week of attendance; for fall or spring it shall be 15 units per semester of full-time attendance. Students employed full-time may take a maximum of 3 units of courses numbered 200-298 and 2 additional units of courses numbered 100-199; or 6 units of courses numbered 100-199. Any courses in excess of these amounts must be approved in advance by the Chairman of Graduate Studies. For the purpose of veterans' subsistence, a full-time load has been defined as 12 units.

CONFERRING OF THE DEGREE

The degree is officially conferred at the next regular convocation following the completion of all requirements. Graduates are required to attend. A cap and gown may be rented at the College Bookstore. Candidates are requested to check the final date for arranging for rental of a cap and gown.

An application for June or summer graduation must be filed at the Graduate Office in April. A report must be made to the Graduate Office by the chairman of the thesis committee by the last week in May to the effect that the thesis will be completed for June graduation. Bound copies of the thesis must be deposited at the Graduate Office the first week in June.

Faculty members usually are not available after the close of the first summer session. Theses presented after this date may not be processed for September salary adjustments. All summer work on the thesis must ordinarily be completed by the end of the first term if students expect to be graduated before September.

A candidate may request an official transcript, indicating the awarding of the degree between the time of completion of all requirements and the next regular convocation if needed for the purposes of promotion in position, advancement on a salary schedule, or for other reasons.

THE GRADUATE OFFICE

Candidates are advised to keep in touch with the Graduate Office concerning the date of graduation, specific requirements for the typing of the thesis and final dates for submitting bound copies, and for other routine procedures concerning the degree. It is the purpose of the Graduate Office to keep students fully informed at all times regarding their progress toward the degree and related matters. Students are urged to utilize the counseling service provided them through the Graduate Office.

CALENDAR

(Applicants, when ready for admission to candidacy for the master's degree, should secure from the Graduate Office specific dates for examinations and other information pertaining to the degree.)

	1954-1955	1955-1956
Fall Semester		
Last date to file application at Admissions Office for full-time attendance		Aug. 19
Registration and payment of fees		Sept. 14, 15, 16
Instruction begins		Sept. 19
Veterans Day holiday		Nov. 11
Thanksgiving recess		Nov. 24-25
Christmas vacation		Dec. 16-Jan. 3
Semester examinations		Jan. 19-Jan. 27
Semester ends		Jan. 27
Spring Semester		
Last date to file application at Admissions Office for full-time attendance	Jan. 14	Jan. 13
Registration and payment of fees	Feb. 3, 4	Feb. 1, 2, 3
Instruction begins	Feb. 7	Feb. 6
Lincoln's Birthday holiday		Feb. 13
Washington's Birthday holiday	Feb. 22	
Spring recess	Apr. 2-10	Mar. 24-Apr. 1
Last day to apply at Graduate Office for June or summer graduation	May 2	May 18
Memorial Day holiday	May 30	May 30
Semester examinations	June 2-9	May 31-June 7
Final date for depositing completed thesis at Graduate Office for June graduation	June 3	June 1
Commencement	June 10	June 8
Summer Sessions	1955	1956
Term I	June 20-July 29	June 25-Aug. 3
Final date for depositing completed thesis at Graduate Office for summer graduation	Aug. 5	Aug. 3
Term II	Aug. 9-Aug. 27	Aug. 6-Aug. 24

