

## Courses, Undergraduate Collaborative

### Extracted from the Senate Policy (August 31, 2023)

1.0 Collaborative courses shall be developed collaboratively under two or more rubrics by two or more academic units responsible for course development (typically departments, schools, or interdisciplinary programs). Collaborative courses shall be listed among the courses of each collaborative unit.

2.0 Approval for collaborative courses at the 100- through 500-level shall rest with the Undergraduate Curriculum Committee. Approval for a collaborative course shall be considered only after the course itself, whether new or revised, has been approved for content in the normal process as presented on a New Course Proposal form. Approval as a collaborative course requires that the collaborative process be described under which the course was developed and that all units participating in the collaboration agree to the conditions of the collaboration. In addition, the units shall agree that, if the course is not team taught, the instructor shall be knowledgeable in all of the content areas.

#### 3.0 Conditions of Collaboration

3.1. Each collaborative unit shall agree to any change in course title, number, prerequisites, description, unit value, content, or grading method. If a collaborative unit disagrees to a proposed change, no change shall be made. If a unit withdraws from a collaboration, the course shall be deleted, and each unit shall formally reapply by the new course proposal process to teach that material, even if the unit taught that material before the collaboration.

3.2. If a collaborative course is acceptable for General Education, the following General Education policies apply:

- a) A student shall not receive more than 12 units of GE credit from an academic unit, including collaborative courses offered therein.
- b) A student shall not receive more than seven units of GE credit in GE sections II, III, and IV from an academic unit, including collaborative courses offered therein. Courses in a student's major unit or collaborative courses listed therein shall not be used in section IV (Explorations).

#### 4.0 Criteria

4.1. A collaborative course shall have the same title, number, prerequisites, description, unit value, and grading method in its description as listed in every collaborative unit.

4.2. Experimental topics courses, General Studies 250 and 350, and variable title and variable unit courses shall not be collaborative courses.

4.3. Catalog and course schedule listings shall indicate that the course is collaborative. Materials presented to students, such as syllabi and course descriptions, shall also indicate that the course is collaborative.

4.4. The collaborating units shall jointly maintain responsibility for course content.

4.5. The collaborative units shall agree to the special conditions above. If the course is offered for General Education credit, the collaborative units shall agree to the special conditions on collaborative General Education courses above.

4.6. The collaborative units shall agree that students may take the course under any of its listings to fulfill an academic unit's requirements.