

**Procedures for Submitting Proposals for  
Implementation of New Degree Major  
Programs from SDSU Imperial Valley that  
are Currently Offered on the Main Campus  
(Revised March 1985, June 2003, March 7, 2023)**

*Programs that replicate those offered on Mesa campus (“mirrored” programs)*

Mirrored programs on the Imperial Valley campus follow an expediated review process. Because IV is considered a branch campus, programming there does not require WSCUC or CO approval, although both must be notified of changes. Thus, the process is mainly for campus approvals.

1. Program is entered into Curriculog using the new program form, marked mirrored program and launched.
2. Curriculum Services reviews for proper formatting and completeness.
3. Proposal is approved by Department, college committees and Dean/designee on both the Mesa Campus and the IV campus.
4. Once approved by the colleges and campus deans, the proposal is sent to the President or designee for approval. Upon approval, the proposal is sent to the Senate as an information item.
5. The proposal is prepared by Curriculum Services for inclusion in the University Catalog.
6. If the IV mirrored program requires small modifications, with consultative approval of the relevant academic departments and the chairs of the Undergraduate Curriculum Committee and the Graduate Council of the San Diego campus, SDSU-IV may make minor substitutions in approved programs to fit local needs and faculty availability. The IV proposal will thus need to follow the full procedure for a new program absent external approvals.