

## **Procedure for Processing Curricular Proposals from SDSU Imperial Valley**

**(Policy adopted by the Senate, November 8, 1977,  
April 17, 1990, and May 11, 1999; Revised April 26, 2001; Revised March 7, 2023)**

Curricular proposals for new courses, new minors, new emphases, topics courses, and changes in courses, programs, and degrees offered at SDSU Imperial Valley (SDSU-IV) may be initiated either by SDSU-IV or by academic departments of the San Diego campus; however, in either case such initiations shall be approved both by SDSU-IV and by the relevant San Diego campus department and college before university review and approval.

Upon obtaining agreement between the Mesa campus and the IV campus, the process for new programming is exactly the same as on the Mesa campus.

### **From the SDSU Senate Policy File:**

1.0 An SDSU Imperial Valley Admissions Board shall have authority to apply principles acceptable to the San Diego State Enrollment Services Board in admitting special applicants, especially in regard to Title 5, sec. 50801 (Adult Special Students).

2.0 All curricular activities and academic programs of IV Imperial Valley shall maintain and reflect the traditions and standards of San Diego State University. All graduates from SDSU Imperial Valley shall be awarded San Diego State University degrees.

3.0 Curricular Procedures: Curricular proposals for new courses, new minors, new emphases, topics courses, and changes in courses, programs, and degrees offered at SDSU Imperial Valley shall be initiated either by the IVC or by academic departments or schools of the San Diego campus; however, in either case such initiations shall be approved both by SDSU Imperial Valley and by the relevant San Diego campus department or school and college before University review and approval.

3.1. Furthermore, San Diego campus departments or schools and their colleges shall by committees and periodic reviews share with the SDSU Imperial Valley the responsibility for the quality of IVC programs and courses.

3.2. With consultative approval of the relevant academic departments or schools and the Chairs of the Curriculum Committee and Graduate Council of the San Diego campus, SDSU Imperial Valley may make minor substitutions in approved programs to fit local needs and faculty availability.

3.3. Requests to implement an undergraduate degree already offered at the San Diego campus shall be routed as follows: SDSU Imperial Valley faculty, SDSU Imperial Valley Dean, San Diego campus department or school, San Diego campus college and dean housing the mirrored degree, Senate, the President (or designee).

**(NOTE: 500-level courses offered at SDSU-IV are acceptable for a graduate degree only with prior approval of the graduate adviser.)**